



# GOALS & PRIORITIES FORM 2024 CAUCUS

## 2024 BIENNIAL CAUCUS

### Member Information

Member Name:

Date:

Local Name:

Local Number:

Department:

### Stated Goals & Priorities

**Proposed Goal(s):** Clearly state what the Goal and Priority provision is. Goals are observable, with a measurable end result having one or more objectives to be achieved within a fixed timeframe. Goals keep our Local(s) focused on an achievement and moving forward. Goals should be obtainable. Once a goal has been accepted by the committee – tasks should be set to attain the goal. Break the goal down to easy steps in order to attain the goal on the form by indicating what the goal is, the quality of achievement, to be done by whom and by when.

**A goal is a “should” statement**

What will be done:

Quality of achievement (as in how do we know when the goal is completed):

Who will attempt to accomplish the goal:

A timeline of when to goal should be completed:

**If proposed change will increase any budget line item, source of funding to pay for increase:**

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Member Signature

Date

**The deadline for submitting this or any Amendment is September 25, 2024, to the Constitution Committee through:  
[Caucus.Goals@apea-aft.org](mailto:Caucus.Goals@apea-aft.org)**